

THE CORNERHOUSE FUND

The Cornerhouse Fund was established in 1993 as a memorial in honor of Sydney Spivack, who received his Ph.D. from Columbia University and was a Research Associate of the Bureau of Applied Social Research. The overall purpose of the fund is to enhance the quality of graduate education, broadly conceived. The Director of Graduate Studies considers all applications for funding on an annual basis.

Graduate Student Travel

Each year the Department awards a small portion of the fund to graduate students who are traveling to meetings for the explicit purpose of presenting a formal paper.

All Ph.D. students are eligible to receive an award; no student may receive more than one award in any fiscal year (the fiscal year runs from July 1 – June 30). To receive a travel award from the fund, students should write to the DGS, attaching a copy of the paper to be presented as well as a copy of the letter accepting the paper for presentation. The DGS must receive applications by May 1 for summer conferences, by September 15 for fall conferences, and by January 15 for spring conferences. Late applications may not be considered.

An award covers transportation expenses only. Ground transportation (buses, trains) to and from airports is included; taxis, conference fees, meals, and alcohol are not. The maximum amount of the award depends of the conference site. Students are requested to keep their travel expenses as low as possible. Students are advised to consult Academic Department Administrator Anne Born for information on the logistics of reimbursement and see Undergraduate Administrative Assistant Dora Arenas within five days of your return to submit receipts and to fill out the necessary paperwork for reimbursement. No travel advances are available through this fund.

Matching Travel Funds

The Graduate School of Arts and Sciences makes matching funds available for student travel. For information about eligibility procedures and deadlines, please see the GSAS website.

Graduate Student Workshops

Cornerhouse can also be used to support graduate student workshops, if all other funding options have been exhausted. These workshops must be explicitly for the benefit of graduate students, and they should be organized by graduate students with faculty assistance. Examples include prospectus and dissertation writing workshops, teaching workshops, grant proposal writing workshops, etc.

Grants from the Cornerhouse Fund may be used to defray basic administrative costs (photocopying, mailing, etc.) and other conference expenses (such as food served at the event) upon submission of a detailed budget outlining how the funds will be used. Under no circumstances will the purchase of equipment be authorized. Students wishing to apply for workshop funding should write to the DGS describing the workshop and its goals in detail, and submit a budget showing estimated expenses.

Applications for workshop funding are subject to the May 1/September 15/January 15 deadlines mentioned above.